

**Public Safety Committee Meeting**  
**January 22, 2003**  
**40 Culpeper Street**  
**Warrenton, Virginia**  
**DRAFT**

**Attendance**                      Members present were Joe Winkelmann, Chairman, and Ray Graham. Staff present were Philip Myer, Sue Powles, Bill Dugan, Tony Hooper, Charles Shepherd, Joe Higgs, J. T. Clarke, and Dale Jeffries.

**Call to Order**                      Chairman Winkelmann called the meeting to order at 5:05 P.M.

**Agenda**                              The agenda was amended to add the item, "DFES Staffing Plan" as Item 8, moving Round Table, Next Meeting Agenda, and Next Meeting Date items down by one. Agenda was adopted as amended.

**Minutes**                              The minutes of the December 5, 2002 meeting were adopted as presented.

**Committee Schedule**                      The Chairman suggested that a monthly meeting be scheduled, the third Wednesday at 5:00 P.M. The meeting can be cancelled if not needed. Philip brought up the fact that the chosen meeting time could present a problem for the fire/rescue volunteers, as most would still be either at work or some place in their commute. Mr. Winkelmann said that if we had issues relating to volunteers, we could put those items toward the end of the meeting agenda. He further stated that if this time proved problematic, it can certainly be revisited.

**Goals/Objectives for the Year**                      The following were identified:

1. 800 radio system (in implementation phase)
2. 12H staffing plan for DFES (implementation phase)
3. Frytown water (implementation phase)
4. Homeland Security (bioterrorism, smallpox, West Nile included)
5. Adult Detention Center (Regional/CFFW/Tri-County)
6. DFES space needs
7. Southern Public Safety Substation
8. Emergency Operations Plan (implementation phase)
9. Fire/Rescue Comprehensive Plan

**Tri-County Cooperative Detention Facility**                      The Sheriff spoke to his handout and discussion ensued.

**800 Mhz Radio System Update**                      Tony Hooper stated that the Board of Supervisors had authorized the change order for two additional channels, the removal of the consoles from the backup center, and two tower sites (geo-technical issues and testing). Further, there have been conversations with the Dept. of Game and Inland Fisheries about their tower – if federal grant money was used, it will likely impact our ability to use it. A need was expressed to assess the impact of the 800 system on Center space and staffing.

The Chairman suggested that a regular session of some sort be implemented to liaise with a member of Delegate Wolfe's staff to keep our interests at the forefront.

**DFES Staffing Plan**

When the plan was developed it was the goal to have six stations staffed 12 hours a day. With anticipated revenue enabling two or three more people in the next fiscal year, Philip hopes to extend the 10.5 hour stations to 12 hours.

**Round Table**

J. T. Clark says the Hospital is continuing their efforts toward emergency preparedness and Homeland Security initiatives.

Charles Shepherd advises the Health Department is ramping up for smallpox vaccinations, which will be done in phases. Meeting with the hospital staff and responders to review the phases of the written plan are being scheduled and accomplished. He invited Philip and J. T. to join the district-wide team on education. He also stated that it was Dr. Peak's intention to address the Public Safety Committee and the Board of Supervisors in the near future.

Tony Hooper stated that the new telephone switch is up and running in the JCC, enabling the Center to further work toward compliance in the FCC's mandate to provide the same level of service to wireless callers as is being provided to wireline callers.

**Tasks Assigned**

1. Philip Myer to communicate to Butch Grimsley to provide at least one official Association representative to attend all meetings, with special invitation to representation from the Budget/Finance/Planning group. Prepare a letter for Chairman's signature.
2. Mr. Winkleman and Mr. Graham will discuss this item during their time in Richmond in the next several days.
3. Joe Higgs to have FSO CFO Lynn Balamuta to work with Bryan Tippie to produce a side-by-side cost/calculation on present dollar basis of capital costs of ADC project.
4. Tony Hooper to develop a scorecard starting with the approved dollar amount to present toward the total 15-year cost of the radio project.
5. Ray Graham, Phil Myer, and Joe Higgs to approach Delegate Wolfe/staff to initiate regular meeting format, provide Chairman with information.
6. Schedule a work sessions to discuss goals and balanced priorities. (No lead mentioned).

**Next Meeting**

February 19, 2003, 5:00 P.M., 4<sup>th</sup> floor conference room.

**Adjourn**

There being no further business before the Committee, the meeting adjourned at 6:30 P.M.